



Kent Traffic School Application

For more information please call (253) 856-5860 and leave a message.

Please print legibly and fill out completely.

Last Name: _____ First Name: _____ Middle Initial: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____ E-Mail (optional): _____

Day Phone: _____ Evening Phone: _____

Infraction Date: _____ Ticket Number: _____

Current Violation(s): _____

INDICATE YOUR PREFERRED CLASS TIME

Your assigned class information will be mailed to you if you are accepted.

- ☐ **TUESDAY**, 6:45 PM to 10:15 PM
(Following 1st Sunday of each month)
- ☐ **THURSDAY**, 6:45 PM to 10:15 PM
(Following 3rd Sunday of each month)
- ☐ **SATURDAY**, 8:30 AM to 12:00 PM
(Following 2nd Sunday of each month)
- ☐ **SATURDAY**, 1:00 PM to 4:30 PM
(Following 2nd Sunday of each month)

IMPORTANT INFORMATION

- You must apply for Kent Traffic School in person. Please bring your hearing notice, driver's license and this completed application.
- There is a \$60 non-refundable class fee, if accepted.
- The Kent Traffic School Message Line is checked periodically. Please do not expect an immediate response and read the entire brochure before calling.

There are no refunds or rescheduling of classes. I hereby acknowledge that I have read and understand this brochure.

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Received: _____ Appr/Decl: _____

Court Hearing Date: _____ Class Date/Time: _____

Got a Traffic Ticket?

You may be able to keep
it off your Driving Record!



General Information

If you have questions about this program, please do not call the Police Department. Call the Traffic School Message Line after you have read this entire brochure.

If you have been court ordered to attend a defensive driving school, this class DOES NOT qualify.

Class Overview

Kent Traffic School is a 3 ½ hour traffic safety education program for drivers who have been cited for a minor traffic infraction. It includes current driving laws, safe driving techniques, and Kent-specific traffic data to make the driver more aware and knowledgeable about local driving conditions.

After successful completion of the class, the City Prosecutor will move for a dismissal of your violation and allow you to keep **one** from your driving record. Upon dismissal, there will be no further fine or legal action taken associated with this violation and you will not have to appear in court.

The following conditions are NOT ELIGIBLE for Kent Traffic School:

- Currently on deferred sentence
- No insurance at time of citation (RCW 46.30.020)
- Current violation is for speeding 21 MPH or more over posted limit
- Negligent driving infractions or criminal traffic citations
- Extensive driving record
- Intermediate License Violation
- You have attended Kent Traffic School in the last 24 months

NOTE: Multiple violations on your infraction MAY disqualify you.

Kent Traffic School Instructions

Applying is as easy as 1-2-3:



1

MUNICIPAL COURT

- Within fifteen (15) days of the date you receive your ticket you must request a **contested** or **mitigation** hearing.
- Hand deliver or mail the green portion of your ticket to Kent Municipal Court, located at 1220 Central Ave S, Kent WA 98032—open Monday to Friday between 8:30 AM and 4:30 PM.
- Advise the court you will be applying for Kent Traffic School.
- The court will schedule a hearing; attempting to allow time for you to attend Kent Traffic School.

2

KENT POLICE DEPT

- After receipt of your court date, bring this **completed application**, a copy of your **hearing notice**, and your **driver's license** to the Kent Police Department, located at 232 4th Ave S, Kent WA 98032—open 24 hours a day, 7 days a week.
- You will be notified by mail (in about 7 working days) regarding your acceptance to Kent Traffic School and your class date and time. **DO NOT** delay applying for Kent Traffic School as you must attend prior to your hearing date.

3

KENT TRAFFIC SCHOOL

- If **ACCEPTED**, proceed to Step 3.
If **DENIED** to Kent Traffic School, you will receive a letter indicating why you are ineligible. **YOU MUST THEN APPEAR AT KENT MUNICIPAL COURT ON THE HEARING DATE YOU RECEIVED OR OTHERWISE PROPERLY HANDLE YOUR INFRACTION.** Failure to comply with the Court order could result in loss of your driver's license.
- A non-refundable \$60 class fee must be received prior to your class date. No fees will be accepted on your class date. (payment options will be explained in the acceptance notice)
- Class is held at the **Kent Police/Fire Training Center, 24523 116th Ave SE, Kent WA 98030.** You must attend the 3 ½ hour class assigned to you. **There are no refunds or rescheduling of classes.**
- You must be on time for and attend the entire class, be alcohol and drug free, behave appropriately, and keep your cell phone or pager turned off.
- Still have questions about traffic school? Please call **(253) 856-5860.** This phone number is checked periodically. Please do not expect an immediate response.

